

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
June 14, 2018**

By roll call, members present: Nickel, Miller, Greshay and Bennett. Also present was Deb Weber, Administrative Assistant and Makenzie Drays, Senior Accountant.

Members absent: Wurtz.

Meeting called to order at 8:00 a.m. by Nickel.

Public Comment: None

Motion by Greshay, seconded by Miller to approve the minutes of May 24, 2018. Motion carried.

Old Business: Explanations/documentation given on all below.

- a. Hometown Glass charge – no documentation
- b. Lite 11 LLC – Sheriff Dept – no documentation
- c. MatrixCare Inc – What are the subscription fees for

US Bank Purchase Card Review of May Department Head purchases:

- Bohonek, J – Director of Land Conservation – Agvise Laboratories (1) No Documentation, Staples (1), U-Haul (1)
- Hooper, J - Director of Clearview – Kalahari Resort (3)
- Miller, A – Director of Veteran Services - Expedia (1), Great Lakes (1), United (1) – all three No Documentation
- Planasch, C – Director of Register of Deeds - Officemax/Depot (1)

Motion by Greshay, seconded by Miller to allow payment of Clearview vouchers Batch #214580 in the sum of \$ 77,799.10 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Bennett, seconded by Greshay to allow payment of vouchers for Employee Expenses dated 6/1/18 for \$ 2,690.54. Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers in Batch #214195 for \$ 11,768.03. Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers in Batch #214045 for \$ 181,306.97. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers in Paid Batches 214021, 65, 76, 168, 210, 286, 347, 377, 482 for \$ 51,319.22. Motion carried.

The next regular meeting of the Audit Committee is scheduled for June 28, 2018 at 8:00 a.m. in Room 4A

Motion by Greshay, seconded by Miller to adjourn. Motion carried. Meeting adjourned at 8:37 a.m.

Respectfully submitted,

Secretary

A handwritten signature in black ink that reads "Richard Bennett". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.